

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: DOH0726751

POSITION NO: 947144

CLASS CODE: 3750

POSITION TITLE: CLINICAL SPECIALIST

Date Posted: 07/02/12

Closing Date: 07/27/12

DEPARTMENT NAME: Department of Behavioral Health Services

DEPARTMENT NO: 72 WORKSITE LOCATION: Thoreau, NM

WORKS DAYS/HOURS: POSITION TYPE: GRADE: R67A

Days: Monday - Friday

Hours: 80 hrs.

Permanent: ☒

Temporary: ☐

Part-Time: ☐

Duration: SALARY: \$ 49,067.20 Per Annum

No. of Hrs/Wk: 40 \$ 23.59 Per Hour

DUTIES AND RESPONSIBILITIES:

Plans, develops and implements comprehensive treatment programs which incorporate western and traditional/native approaches, techniques and methods; assists and coordinates professional and paraprofessional treatment staff and services using a multi-disciplinary team approach; develops, implements, monitors, and evaluates treatment protocol; ensures professional and paraprofessional staff certification and/or licensure, as required; conducts and provides for training in treatment modalities, collaboration, and networking.

Assigns and evaluates clinical staff caseloads and standards; provides clinical consultation, specialized intervention and treatment referrals; collaborates with subcontractors in developing and implementing clinical services; participates in monitoring and evaluating subcontractors; develops and implements standards for research, data collection and data analysis; prepares complex clinical reports; enforces adherence with tribal, state, and federal laws, policies, regulations, and procedures; assists in preparing clinical service needs budget.

QUALIFICATION REQUIREMENTS:

Education and Training:

A Master's degree in Counseling, Behavioral Science, Psychology, Social Work, Health Services Administration or related field; and

Experience:

three (3) years supervisory experience, two (2) years of which must have been in a clinical setting.

(To receive full credit for education/training, applicant must submit copies of college transcripts, degree, certificates, diploma, etc.)

Depending upon the needs of the Nation, some incumbents of the class may be required to demonstrate fluency in both the Navajo and English languages as a condition of employment.

Special Knowledge, Skills and Abilities:

Knowledge of applicable Navajo Nation, federal, state and local laws, statutes, ordinances, rules, regulations, policies and procedures; knowledge of the principles and practices of psychology, social work or required field; knowledge of the principles and practices of the counseling profession; knowledge of the 12 core functions of counseling substance abuse patients; knowledge of the traditional behavioral techniques used in diagnosing patient problems.

Skill in selecting appropriate counseling methods such as traditional healing therapy, psychotherapy, family therapy; skill in communicating effectively both in oral and written modes; skill in interacting with patients from various social, economic, cultural, spiritual, and psychological backgrounds; skill in developing and implementing therapeutic techniques for patients.

License/Certification Requirements:

Must possess a valid state or national licensure in one of the following: a Licensed Professional Counselor, a Licensed Marriage and Family Therapist, or a Licensed Independent Social Worker

****Must Pass a Fingerprint Clearance and Background Check**

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.